

## **REGENERATION SCRUTINY PANEL**

**Wednesday, 23rd February, 2011**

### **A G E N D A**

**PLEASE NOTE:- this meeting is being held at the ADVANCED MANUFACTURING PARK, Brunel Way, Catcliffe, Rotherham. S60 5WG. (directions attached)**

**12.15 p.m. - 1.00 p.m. TOUR: Visit to the TWI Yorkshire Technology Centre**

**1.00 p.m. - 1.30 p.m. Tea/Coffee/Biscuits provided. Cafe on premises - lunches available to purchase.**

**1.30 p.m. MEETING COMMENCES**

1. To determine if the following matters are to be considered under the categories suggested, in accordance with Part 1 of Schedule 12 A (as amended March 2006) to the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Apologies for absence.
4. Declarations of Interest.
5. Questions from members of the public and the press.
6. Minutes of the previous meeting of the Regeneration Scrutiny Panel held on 12th January, 2011. (copy attached) (Pages 2 - 7)

#### **Presentations:-**

7. Benefits of locating at the AMP: representative of an AMP tenant company.
8. Update on the Advanced Manufacturing Park (AMP) and prospects for the Advanced Manufacturing sector.  
Tim O'Connell and Simon Spode.

#### **Item for monitoring:-**

9. December Revenue Budget Monitoring. (report attached) (Pages 8 - 12)  
Nichola Stretton, Finance Manager, to report.  
- to report on performance against the revenue budget for the Environment and Development Services Directorate as at the end of December 2010 and to provide a forecast outturn for the whole of the 2010/11 financial year.

### **Minutes/Reports for information:-**

10. Minutes of the Performance and Scrutiny Overview Committee held as follows:-  
(Pages 13 - 22)
  - 14<sup>th</sup> January, 2011
  - 28<sup>th</sup> January, 2011
  
11. Minutes of meetings of the Cabinet Member for Town Centres held as follows:-  
(Pages 23 - 25)
  - 10<sup>th</sup> January, 2011
  - 24<sup>th</sup> January, 2011
  
12. Minutes of meetings of the Cabinet Member for Regeneration and Environment held as follows:- (Pages 26 - 31)
  - 10<sup>th</sup> January, 2011
  - 24<sup>th</sup> January, 2011

**\*Please note that copies of the above minutes are not attached to the printed document pack. The complete document pack can be viewed on the Council's Website by following the link below:-**

The Council's Website is:- [www.rotherham.gov.uk](http://www.rotherham.gov.uk)

From the Website:-

- Click on Find information
- Click on Council and Democracy
- Click on Local Democracy link
- Click on Agendas, reports and minutes
- At the page - Browse Committees – choose the relevant Year (i.e. 2011) and select the Committee (Regeneration Scrutiny Panel) from the listed pages – select date of meeting

The agenda, reports and minutes pack should then be available to view.

**Date of Next Meeting:-  
Wednesday, 23rd March 2011**

#### **Membership:-**

Chairman – Councillor Whysall  
Vice-Chairman – Councillor Swift

Councillors:-Ellis, Foden, Gamble, Gilding, Gosling, N. Hamilton, Slade, Thirlwall, Turner and S. Wright



advanced  
manufacturing park  
Technology Centre

[www.amptechnologycentre.com](http://www.amptechnologycentre.com)



**By Car from M1**

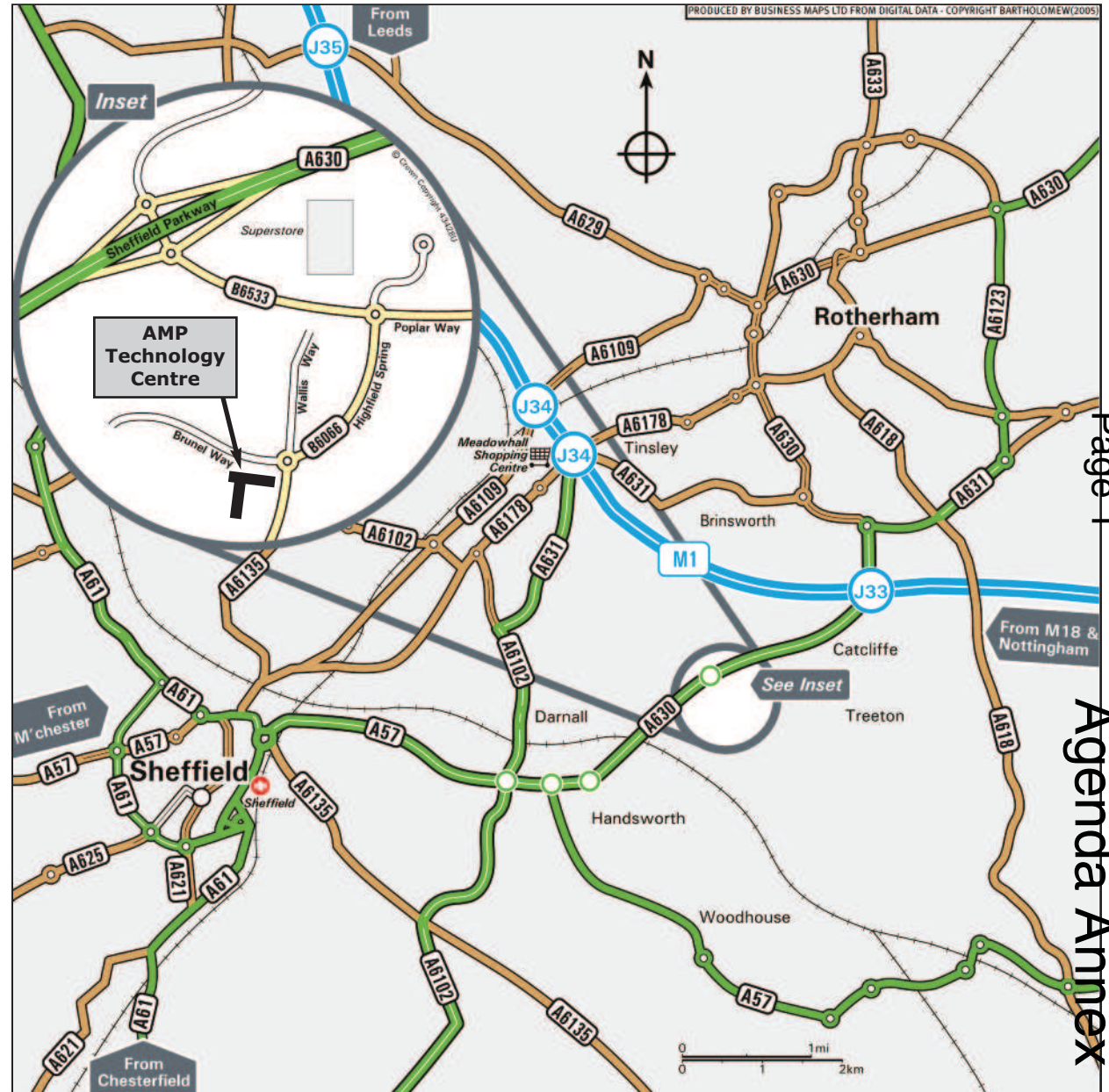
- Leave the M1 at junction 33 (signposted to Sheffield Centre, Rotherham, A630) and join the A630 for Sheffield
- Continue on the A630 for approx. 1 mile and take the slip road exit signposted Advanced Manufacturing Park
- At the next roundabout take the second exit onto Brunel Way into the Advanced Manufacturing Park

**By Train**

- Sheffield Midland station receives regular services from Newcastle Central, Manchester Piccadilly and London St. Pancras
- The Advanced Manufacturing Park is a short taxi ride from the station
- For further train service information please telephone the National Rail Enquiry Line on 08457 48 49 50 or visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk)

**AMP Technology Centre  
Advanced Manufacturing Park  
Brunel Way, Catcliffe  
Rotherham, S60 5WG**  
**Telephone:** 0114 254 1200

**Post code for Sat Nav: S60 5TZ**  
(on some sat navs S60 5WG takes you into the centre of Rotherham as it is a new address. S60 5TZ is the post code for the adjacent AMRC building)



**REGENERATION SCRUTINY PANEL**  
**Wednesday, 12th January, 2011**

Present:- Councillor Whysall (in the Chair); Councillors Ellis, Gilding, Gosling, N. Hamilton, Slade and Swift; Councillor St. John (Cabinet Member for Culture, Lifestyle, Sport and Tourism) (at the invitation of the Chair); together with Co-opted Members:- Councillor C. Jepson and Mr. B. Walker.

Apologies for absence were received from Councillors Turner, S. Wright and R. S. Russell (Cabinet Member for Town Centres); Parish Councillor Brennan

**92. DECLARATIONS OF INTEREST**

Councillor Whysall declared a personal interest in the Chesterfield Canal Partnership.

**93. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

There were no questions from the public or the press.

**94. MINUTES OF THE PREVIOUS MEETING OF THE REGENERATION SCRUTINY PANEL HELD ON 24TH NOVEMBER, 2010**

Consideration was given to the minutes of the previous meeting held on 24<sup>th</sup> November, 2010.

Members present considered:-

**(i) Minute No. 82 – Waste Collection**

The Panel congratulated the Waste Management Team on its efforts to maintain service during the severe winter weather.

**(ii) Minute No. 83 – Performance Indicators**

It was reported that the Government had launched an online consultation for Local Government to comment on the development of a new performance framework. Our own Performance Team are preparing a response to the consultation on how Local Authorities should measure performance. The Performance and Scrutiny Overview Committee will also be discussing the consultation document. In the meantime the current format will be used for Quarter 2 reporting. The LAA indicators are in place until 31<sup>st</sup> March 2011.

Resolved:- That the comments made above be noted and the minutes be approved as a correct record.

**95. COMMUNICATIONS****(i) Work Programme**

Bronwen Moss, Scrutiny Adviser, reported on the half yearly work programme and pointed out that there were 3 more Panel meetings in the current municipal year.

The Panel's ideas/topics for a short review were requested.

Consideration was given to:-

- the Chesterfield Canal
- joint panel review of the Council's response to the winter weather

The Scrutiny Adviser suggested that a joint review would incorporate specific contributions from each panel, according to their areas of interest/concern. These contributions would compile a comprehensive report.

Resolved:- (1) That the Panel carries out a scrutiny review of the Council's response to extreme winter weather jointly with other scrutiny panels to produce a Council wide report.

(2) That the review panel be comprised of the following Members of this Panel:-

Councillors Ellis, Gosling and Whysall together with Mr. B. Walker, Co-optee.

#### **96. RESPONSE TO SNOW EVENTS IN NOVEMBER/DECEMBER, 2010**

Consideration was given to a report, presented by Bob Stock, Streetpride Principal Network Engineer, detailing the actions taken in response to early snow falls that occurred at the end of November and into December 2010.

Particular reference was made to:-

- the amount of snow predicted compared to amount of snow that fell
- the very low temperatures and loss of effectiveness of salt below - 8° C
- difficulties staff had in getting to work
- early December the service concentrated on the precautionary/priority routes i.e. public transport routes and working with South Yorkshire Police to clear the A57
- the vehicle fleet:- number of vehicles operational; number of vehicles out of action/needing maintenance or repair
- commencement of the in-season review
- 3 shift – 24/7 operation
- 30 teams deployed on hand clearance, salting and refilling salt bins across the borough and concentration on sites where there were known to be more vulnerable users
- compaction of snow into thick ice requiring deployment of JCB's

- with each of the salting vehicles
- use and abuse of salt bins
- salt stocks:- mid-November: during December; current
- amount of salt used
- damage to the highway network estimated to be as bad as last year
- LTP maintenance allowance
- budget provision and anticipated funding gap
- public expectations

Members raised and discussed the following:-

Members raised and discussed the following:-

- the volume of snowfall in the south of the Borough resulting in several areas being cut off for up to a week e.g. Kiveton, Treeton and Hooton Levitt. The lack of any form of public transport in these areas;
- how to organise responses to areas severely hit by snow;
- ways to solve the problems associated with grit bins;
- enlisting local farmers to use their equipment to help with snow clearance;
- the need to communicate to residents advice around clearing snow safely from roads, driveways & pavements;
- the need for clarity around public liability if residents clear snow from paths;
- various communications/press issues;
- the amount of resources required to keep every school, surgery, OAP complex clear etc and possible prioritisation in future years;
- public expectations re: clearance of side roads
- difficulties in the deployment of snow ploughs due to road humps, parked and abandoned cars
- efficient use of the highways budget and different ways of traffic calming;
- better use of local knowledge and information sharing with the Police re: diversions
- delegation of activities/services outside of the Council e.g. to Parish and Town Councils;
- legality of Parish Councils hiring JCB'S and utilising them on the highway;
- where communities could help themselves more – “The Big Society” approach
- co-ordination of the current highways maintenance programme - aligning resurfacing & routine maintenance work with specific repair issues such as potholes caused by extreme weather.

The Streetpride Principal Network Officer, together with the Director of Streetpride responded to the above:-

- the difficulties in trying to keep all the roads open

- the amount of resources required to clear around schools, GP surgeries, OAP complexes. It was confirmed that teams were sent to these locations. It was acknowledged that in future the list of identified sites for clearance may need to be prioritised
- resources had been concentrated on keeping strategic routes open;
- farmers did help clear the A57 and this would be looked at for future years. The Emergency Planning and Public Rights of Way Teams will be contacted. Discussions were underway re: the development of a volunteer schedule, including how to manage it; ensuring vehicles were fit for purpose and legal on the highway etc.
- in any 24 hour operation, vehicles would need maintenance and repair and were likely to be off the road at some point. However, both services now operated out of the same depot.
- DfT publicity material re: people snow clearing was made available and information was issued via the Council's own press team
- a normal grit run would use 45 tonnes of salt depending on rate of spread or whether snow/ice were expected.
- Parish Councils hiring JCB's was entirely within their powers
- decisions of the bus operators to cease services
- different types of surfacing materials and areas reaching the end of life date and thus needing replacement.

David Barker, Internal Communications Officer, explained that the Communications Team had:-

- issued a message to staff re: what to do in severe weather conditions
- information was provided for the radio stations re: schools closures and bus routes
- information was placed via Twitter
- press release re: clearing own pathways was issued
- value of Rother FM

Resolved:- That the contents of the report, and additional responses from officers to Members' questions be noted, and that the issues raised be examined as part of the proposed scrutiny review.

**97. OVERVIEW OF ENVIRONMENT AND DEVELOPMENT SERVICES BUDGET 2011/2012.**

The Chair explained that this item had been withdrawn and would be

considered by the Performance and Scrutiny Overview Committee.

**98. MINUTES OF THE PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE**

Consideration was given to the minutes of meetings of the Performance and Scrutiny Overview Committee held as follows:-

- 12<sup>th</sup> November, 2010
- 17<sup>th</sup> December, 2010

Resolved:- That the contents of the minutes be noted.

**99. MINUTES OF MEETINGS OF THE CABINET MEMBER FOR TOWN CENTRES**

Consideration was given to the minutes of meetings of the Cabinet Member for Town Centres held as follows:-

- 1<sup>st</sup> November, 2010
- 29<sup>th</sup> November, 2010
- 13<sup>th</sup> December, 2010

Resolved:- That the contents of the minutes be noted.

**100. MINUTES OF MEETINGS OF THE CABINET MEMBER FOR REGENERATION AND ENVIRONMENT**

(i) Consideration was given to the minutes of the meeting of the Cabinet Member for Regeneration and Environment held as follows:-

- 15<sup>th</sup> November, 2010

Reference was made to Minute No. G69 Traffic Management Act 2004 – Permits to Work in the Highway

The Streetpride Principal Network Officer explained that the TMA allowed local authorities to introduce a permit system for those undertaking work in the highway and to charge a fee. The permit allowed the undertaker to work on a certain space on the highway for a specified time. This gave the Council the ability to co-ordinate better works on the highway and to minimise disruption and congestion resulting from those works.

It was also explained that the scheme was being developed on a South Yorkshire wide basis and that there would be a one month consultation period.

Resolved:- (1) That the follow up report be also submitted to a future meeting of this Panel.

- (ii) Consideration was given to the minutes of meetings of the Cabinet Member for Regeneration and Environment held as

follows:-

- 29<sup>th</sup> November, 2010
- 13<sup>th</sup> December, 2010

Resolved:- (2) That the contents of the minutes be noted.

(3) That Cabinet Members continue to be invited to attend Panel meetings in order to answer questions from members of the Panel regarding items minuted.

- (iii) Minutes of the meeting of the Cabinet Member for Regeneration and Environment held on 1<sup>st</sup> November, 2011

Reference was made to Minute No. G63 – Charges Associated with Temporary Road Closures for Special Events

The Streetpride Principal Network Officer explained that the cost of the street closures order and advertising was significant.

**101. MINUTES OF MEETINGS OF THE CABINET MEMBER FOR CULTURE, LIFESTYLE, SPORT AND TOURISM**

Consideration was given to the minutes of meetings of the Cabinet Member for Culture, Lifestyle, Sport and Tourism held as follows:-

- 30<sup>th</sup> November, 2010
- 14<sup>th</sup> December, 2010

Resolved:- That the contents of the minutes be noted.

**THE CHAIR AUTHORISED CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO PROVIDE AN UPDATE FOR PANEL MEMBERS:-**

**102. STERECYCLE**

David Burton, Director of Streetpride, reported on the incident that had occurred at Sterecycle. He explained that the HSE would be conducting a full investigation. He confirmed that there was substantial damage to the plant and that it would be out of action for some time.

In the meantime the Council would find alternative locations for the disposal of black bin waste. In the short term some would go to Veolia's energy from waste plant and some to landfill.

A brief outline was given of the processes at Sterecycle, including sorting, together with the output.

ROTHERHAM METROPOLITAN BOROUGH COUNCIL
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REPORT TO MEMBERS
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1.	<b>Meeting:</b>	<b>Regeneration Scrutiny Panel Meeting</b>
2.	<b>Date:</b>	<b>23 February 2010</b>
3.	<b>Title:</b>	<b>December Revenue Budget Monitoring Report</b>
4.	<b>Directorate:</b>	<b>Environment and Development Services</b>

**5. Summary**

To report on performance against the revenue budget for the Environment and Development Services Directorate as at **the end of December 2010** and to provide a forecast outturn for the whole of the 2010/11 financial year.

**6. Recommendations**

The current forecasted year end outturn position is **an overspend of £101,000** for the Environment & Development Services Directorate based on expenditure and income as at December 2010 and forecast expenditure and income to 31<sup>st</sup> March 2011.

## 7. Proposals and Details

Following the December cycle of budget monitoring the Directorate has identified that it is likely to incur an overspend of £101,000 (2.17%) against a reduced net revenue budget of £46,614,577. (Cabinet 17<sup>th</sup> November, agreed to £177k reduction of EDS budget and a further £250k reduction to contribute to the asset management cross cutting review). However, all possible actions to mitigate this are being taken.

### **Current projections for EDS Revenue Budget Monitoring at the end of December 2010**

The table below shows the monitoring figures reported for April – October and an updated position for April – December, with narratives explaining the current projections.

	<b>April- October</b>	<b>April- December</b>	<b>Movement</b>
<b>Service</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Asset Management	196	468	272
Business Unit	-70	-126	-56
Culture & Leisure	-276	-253	23
Regeneration & Planning	70	12	-58
Streetpride	-357	0	357
<b>TOTAL</b>	<b>-437</b>	<b>101</b>	<b>538</b>

**The reductions in cash limit of £427k would have moved the April to October reported monitoring position to only -£10k, the further movement to the April to December figure of +£101k relates mainly to the changes in the monitoring position for Streetpride mitigated by improvements in the monitoring in the other EDS Services.**

#### **Asset Management £468k+**

A key pressure is being reported on Office Accommodation with costs of £401k above budget, the vacancy management target which the Service may find difficult to achieve in the year (£80k). These pressures are partially mitigated by savings identified across the Service due to staffing reductions and additional income generation (-£82k).

*Asset Management have offered £250k of savings against the Asset Management Cross Cutting Review of £275k. This reduction has now been processed; therefore, there is little scope for further savings to be generated.*

### **Business Unit £126k-**

This Service is able to contribute £126k savings mainly due to implementing a controlled programme of training for staff throughout the year. Some staff savings have been generated as a result of early retirements.

### **Culture and Leisure £253k-**

The Service have continued to operate within the moratorium and also have some staff savings to contribute towards the under spend projection of £253k.

### **Regeneration and Planning £12k+**

The key pressures for the Service remain the vacancy management target (£153k) and the impact of grant cuts, in the main Yorkshire Forward loss of funding (£174k). However, these pressures are being mitigated by some in year savings offered, reducing the use of RERF (Rotherham Economic Regeneration Fund) by -£50k, reduced use of LDF (Local Development Framework) budget -£65k, along with staff savings due to vacancies, maternity & retirement -£139k- and additional income generation from Markets (£35k-).

### **Streetpride £0**

Some savings have been identified across the Service due to the moratorium and staff being released on early retirement or voluntary severance (£145k-). The key pressure for the Service is as a result of the severe weather before Christmas. The forecast pressure is that £952k will be spent against the current budget of £529k. A full draw down from the Winter Maintenance Reserve of £133k will be required. In recent discussions a review of the budget arrangements for winter will be undertaken.

## **8. Finance**

The Directorate will continue to review its planned expenditure, identify and implement management actions to help mitigate the forecast overspend. The Directorate continues to operate with an imposed a moratorium on all uncommitted, non-essential non-pay budgets in addition to the strict vacancy management arrangements already in place, and is now working to a budget reduced in year by £427k.

## **9. Risks and Uncertainties**

The overall Directorate budget currently shows a projected overspend of £101,000. The Service continues to work to mitigate known pressures around Office Accommodation and the Land and Property Bank.

It has been estimated that the recent cold spell cost approximately £200k, and any subsequent spells could incur similar costs. Additional, costs may be incurred in follow-up services affected by the weather, i.e. Waste Collection, estimated to be £25k.

Discussions are ongoing relating to the transfer of staff from Ringway to Grounds Maintenance where up to 21 staff could be eligible to claim under TUPE arrangements.

To date the reported position has reflected a combination of cost pressures partially being compensated for by savings/additional income being generated across the Service. The Strategic Director of Environment and Development Services and Cabinet Member have determined this is an acceptable way of balancing the budget in accordance with Financial Regulation Virement Note Section 11, without the need for implementing virement.

## 10. Policy and Performance Agenda Implications

Directorate budgets are aligned only to corporate priorities and spending within the agreed Directorate cash allocation is key to demonstrating the efficient Use of Resources.

## 11. Background Papers and Consultation

This is the third budget monitoring report for the Directorate for 2010/11 to the Regeneration Scrutiny Panel and reflects the position from April 2010 to December 2010. This report has been discussed with the Strategic Directors of Environment and Development Services and Finance.

### **The Regeneration Scrutiny Panel has requested an update on Agency and Consultancy**

The tables are provided below:

#### 1. EDS Agency Spend For the Period : April to December 2010

Month	On Contract	Off Contract	Total
	£	£	£
April	45,575	7,784	53,359
May	22,054	4,541	26,595
June	29,616	9,396	39,012
July	22,996	10,075	33,071
August	49,454	4,248	53,702
September	38,995	6,353	45,348
October	27,709	5,567	33,276
November	43,768	2,302	46,070
December	1,170	0	1,170
<b>Total</b>	<b>281,337</b>	<b>50,266</b>	<b>331,603</b>

**EDS Agency Spend For the Period : April to December 2009**

Month	On Contract	Off Contract	Total
	£	£	£
April	23,114	14,360	37,474
May	44,426	15,324	59,750
June	61,594	24,318	85,912
July	56,717	35,684	92,401
August	36,467	19,357	55,824
September	73,054	25,423	98,477
October	59,650	23,478	83,128
November	70,972	33,588	104,560
December	43,153	10,511	53,664
<b>Total</b>	<b>469,147</b>	<b>202,041</b>	<b>671,188</b>

The tables above show a reduction in Agency spend of **£339,585**

It is currently difficult to project future Agency spend to the end of the financial year as there are areas where the spend budget may be reduced in year, leading to a reduction in service delivery, which will impact on potential use of Agency staff.

**2. EDS Consultancy Spend For the Period : April to December 2010**

Month	£
April	18,363
May	15,939
June	9,738
July	3,610
August	2,025
September	13,213
October	50,238
November	16,806
December	-4,710
<b>Total</b>	<b>125,222</b>

The table shows the in year spend on Consultancy for the period to the end of December for EDS is £125,222, of which £58,510 is spend for traded services, and £3,289 for specialist work charged to Forward Planning with £49,851 charged to Asset Disposal (this has been under review to reduce future costs) and £13,037 on Strategic Development and a small spend on Trees and Woodlands of £534.

**Contact Name: Nichola Stretton, Finance Manager EDS, Ext: 22079.**  
**E-mail: [Nichola.Stretton@rotherham.gov.uk](mailto:Nichola.Stretton@rotherham.gov.uk)**

**PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE**  
**14th January, 2011**

Present:- Councillor Whelbourn (in the Chair); The Mayor (Councillor McNeely), Austen, Gilding, Jack, License, G. A. Russell, P. A. Russell, Steele, Swift and Whysall.

Also in attendance for item 109 below were Councillors Cutts, Parker, Smith and Turner.

An apology for absence was submitted from Councillor J. Hamilton.

**107.       DECLARATIONS OF INTEREST.**

Councillor Smith declared a prejudicial interest in item 109 below, being the Cabinet Member taking the decision called in and only remained in the room to answer questions and explain the reasons for the decision.

Councillor Swift declared a personal interest in item 109 below having been, as Vice-Chair of the Regeneration Scrutiny Panel, present at the meeting when the Cabinet Member took the decision subject to the call-in.

**108.       QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS.**

There were no questions from members of the public or the press.

**109.       CALL - IN   FLASH LANE, BRAMLEY - PROPOSED TRAFFIC CALMING SCHEME**

The Chairman welcomed everyone to the meeting and the process and procedures were explained.

The Committee considered Minute No. G87 of the meeting of the Cabinet Member for Regeneration and Environment held on 13th December, 2010 regarding the proposed traffic calming scheme on Flash Lane, Bramley. Also considered was the report that was submitted to the above meeting.

Councillor Turner, supported by Councillors Cutts and Parker, presented the objections to the proposals covering the following issues and views:-

- need to mitigate the situation and meet the requirements of the public
- in the Section 106 agreement the developer had contributed £10,000 towards the provision of a pedestrian crossing
- some residents in sheltered accommodation were reluctant to go out and rather than cross Flash Lane, got on the bus to the terminus and back up Flash Lane to alight at the other side
- £10,000 of the £45,000 calming scheme estimated costs was for the provision of a pedestrian crossing

- arguments for a formal pedestrian crossing were supported by speeding vehicles on Flash Lane, high activity of people and vehicles on Flash Lane at peak hours due to school, supermarket, youth centre and play area increasing the vulnerability and danger
- concordance from the community regarding the need for a formal pedestrian crossing
- costs for formal crossings quoted by engineers excessive compared to own investigation of costings
- sensible acknowledgement of the needs of the community would be reflected in the provision of dropped kerbs, striped crossing, two belisha beacons and two full length speed retarders situated at the beginning of Flash Lane off Bawtry Road and prior to the cemetery
- lack of consultation with the people living off Flash Lane e.g. housing estates using Flash Lane as an access road
- need for an urgent public meeting to determine what was wanted by the community
- LED's could be solar powered obviating the need for expensive excavation costs to connect to lamp posts

Councillor Smith, Cabinet Member for Regeneration and Environment, responded as follows:-

- the Section 106 referred only to a pedestrian crossing not the type of crossing
- there was insufficient monies for a controlled crossing
- speed cushions and a flat top road hump had been proposed but when consulted the public objected and those objections were acceded to
- the appropriate consultation had taken place
- LTP monies were specifically for speed cushions and flat top hump nothing else, so when the cushion proposal was dropped, as a result of the public consultation, the money had to be returned to the LTP
- the Department for Transport criteria for the implementation of a controlled crossing could not be met and indeed fell short of the criteria by a long way
- other options therefore had to be considered leading to the scheme that was consulted on and the resulting amendment to remove cushions and the flat top hump from the scheme

The sponsors of the call-in answered, where possible, questions from the Committee covering:-

- why no objection from the sponsors of the call - in to the scheme at the time of the public consultation
- were there any objections from sponsors to the removal of the speed cushions from the scheme
- clarification that the sponsors wanted a controlled rather than an informal crossing
- clarification that the sponsors wanted a public meeting
- what the sponsors expected to achieve from a public meeting bearing in mind the consultation already carried out

Councillor Smith, together with an officer, answered, where possible, questions from the Committee covering:-

- costs of a zebra crossing/belisha beacons/LED's
- extent of the public consultation exercise
- suitability of speed cushions working as a 'pinch' point on Flash Lane
- effectiveness of speed cushions
- effectiveness of zebra crossings
- who suggested the Section 106 issue regarding a pedestrian crossing and why
- why had there been a delay in designing the proposed scheme
- cost of the scheme
- was the consultation area too narrow
- consultation process followed
- clarification that proposed calming scheme prepared following discovery that criteria could not be met for the provision of a controlled crossing

Councillor Smith answered questions from members of the public covering:-

- criteria for the provision of a controlled crossing
- refusal of the Authority to leaflet drop the Broadlands estate and limited public consultation exercise undertaken

At the conclusion of the questioning Councillor Smith left the room and the Committee deliberated.

Resolved:- (1) That the call-in request be not supported.

(2) That clarification be sought regarding the consultation exercise.

(3) That the Regeneration Scrutiny Panel be requested to look at costs and strategies regarding the provision of pedestrian crossings.

(Councillor Smith declared a prejudicial interest in the above item and left the room at the conclusion of the questioning and prior to the Committee's deliberations

Councillor Swift declared a personal interest in the above item)

## **110. PLANNING FOR THE 2011 CENSUS**

Further to Minute No. C136 of the meeting of Cabinet held on 15th December, 2010, Miles Crompton (Research Co-ordinator) accompanied by Michael Whetton (Census Area Manager) presented the submitted report which set out details of the next UK Census which would take place on 27th March, 2011. The Office for National Statistics (ONS) was working in partnership with local authorities to benefit from their knowledge of local areas. The Council could help ONS to achieve the highest possible coverage in the Borough which would improve the accuracy of local statistics and maximise Government funding determined by census data.

The 2011 Census would offer online completion for the first time, as well as postal response. ONS had begun recruiting staff who would work on the Census with local agencies and communities to maximise response from those who have difficulty in completing the form, or who otherwise did not respond.

The Council and partner agencies were supporting the Census Area Manager to make use of local knowledge, experience and additional sources of data to ensure the success of the 2011 Census.

The 2011 Census would cost the Government £480 million, but there would be no direct cost to Rotherham MBC. During 2010 and 2011 there would be in-kind contributions through officer time to support preparation for and implementation of the Census.

The risks involved with the Census largely related to response rate and how accurately the data represented the actual population which were the responsibility of ONS. There was a risk to the Council from an under-count of population because a large amount of Revenue Support Grant was based on Census data. It was, therefore, in the interests of the Council to assist in maximising Census coverage locally.

The report covered:-

- maximising response
- Census content and topics
  - population and usual residence
  - housing
  - national identity
  - ethnicity
  - language
  - health
  - migration
  - 2011 census data
- Census Operation
- Contribution by Rotherham MBC
  - address register
  - enumeration and intelligence
  - community engagement
  - recruitment and logistics
  - communications and publicity
  - elected members
- Contribution from Rotherham Partner Organisations.

Discussion and a question and answer session ensued and the following issues were covered:-

- engaging the hard to count population
- census timescales
- non responders and chase up activity
- utilisation of Ward Councillors, parish Councils (Parish Network) and community groups to assist in maximising responses
- online usage and need to gear up community buildings
- future of the Census
- partner organisations
- penalties for non-compliance
- CRB checks for census staff
- potential help from recommendations of previous scrutiny review

- need for a hotline number for elected members
- awareness of disabilities that could lead to non-compliance e.g. dyslexia

Resolved:- (1) That the importance of the 2011 Census to local intelligence and funding, and contribution which the Council and partners could make to its success locally be noted.

(2) That the key role which the Council and local partners could play in promoting the Census, maximising coverage and thereby ensuring the accuracy of data for planning and funding purposes be noted.

(3) That it be noted that Cabinet agreed that Rotherham MBC work with the Office for National Statistics and local partners, as set out in the Draft Census Partnership Plan, summarised in Sections 7.5 and 7.6 of the submitted report.

(4) That, following the completion of the 2011 Census, a further report be submitted on the outcomes, lessons learnt etc.

## 111. MINUTES

Resolved:- That the minutes of the meeting held on 17th December, 2010 be approved as a correct record for signature by the Chairman.

## 112. WORK IN PROGRESS

Members of the Committee reported as follows:-

(a) The Mayor (Councillor McNeely) reported that the review of private landlords was nearing its completion and that next week's Sustainable Communities Scrutiny Panel meeting was to include a visit to Rotherham Crematorium.

(b) Councillor Whysall reported that the latest meeting of the Regeneration Scrutiny Panel had considered the response to snow events in November and December, 2010 and that a joint scrutiny review was being arranged.

The next meeting of the Panel was to be held at the Advanced Manufacturing Park. A future meeting of the Panel would consider arrangements for a scrutiny review regarding pedestrian crossing strategies and costs.

(c) Councillor Jack reported that the latest meeting of the Adult Services and Health Scrutiny Panel had considered

- The Demographic Change for Rotherham
- Diabetes Review
- Yorkshire Ambulance Service : Potential Indicators for 2011/12 Quality Accounts
- The Rotherham Foundation Trust : Improvement Areas for 2011/12

- presentation on the collaborative study of hospital in patient falls

(d) Councillor Austen reported that the Democratic Renewal Scrutiny Panel would look at consultation processes across the Council.

**113. CALL- IN ISSUES**

There were no formal call-in requests.

**PERFORMANCE AND SCRUTINY OVERVIEW COMMITTEE**  
**28th January, 2011**

Present:- Councillor Whelbourn (in the Chair); Councillors Austen, Gilding, J. Hamilton, Jack, G. A. Russell, P. A. Russell, Steele, Swift and Whysall.

An apology for absence was received from The Mayor (Councillor McNeely).

**114. DECLARATIONS OF INTEREST.**

There were no declarations of interest made at this meeting.

**115. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS.**

There were no questions from members of the public or the press.

**116. SCRUTINY REVIEW - FUTURE OF OVERVIEW AND SCRUTINY**

The Chairman indicated that, given the new landscape, like other parts of the Council, it was essential that overview and scrutiny reviewed its arrangements to ensure that the job was done even more efficiently and effectively whilst continuing to provide value for money. It was important to improve the outcomes of the scrutiny process which could mean adopting new ways of working and/or structures.

The review was underway and this session was to focus on what was being done, what needed to be done and what, if anything, could be done differently.

Cath Saltis, Head of Scrutiny, contextualised the rationale behind the review and challenges being faced. Reference was made to the support being given to the review from Sheffield University.

Caroline Webb, Senior Scrutiny Adviser, elaborated on the questionnaire that had been sent to members and officers and the responses so far.

Caroline then facilitated the discussion and members responded to the following questions:-

- What do the public expect from scrutiny
- What are your views on the following areas that had featured as the most important issues from the questionnaire responses and were they the right areas for scrutiny to focus on:-
  - Holding the Council and other partners to account for their performance (as part of self regulation)
  - Need to provide challenge to budget proposals and expenditure (to ensure transparency and value for money was achieved)
  - Reflecting and articulating the public voice

- Scrutiny should play a far greater role in policy development. Looking less at issues after decisions have been taken and more at big issues and finding the solutions, influencing the way services develop.  
Is that the right approach and, if so, what needed to change.
- How effective were the monthly or six weekly panel meetings.
- Did there need to be better engagement of back bench members and, if so, how could that be achieved
- What further support did members need to fulfil the roles of Chair and Vice-Chair and what kind of support did back bench members need
- Should the role of the Performance and Scrutiny Overview Committee change how should the Committee relate to other areas of scrutiny
- Considering the future for scrutiny and the need to do more for less, what three things would you retain and what three things would you change

The Chairman thanked everyone for their participation.

Resolved:- That the comments and views be considered as part of the review process.

#### **117. MINUTES**

Resolved:- That the minutes of the meeting held on 14th January, 2011 be approved as a correct record for signature by the Chairman.

#### **118. WORK IN PROGRESS**

Members of the Committee reported as follows:-

(a) Councillor Austen reported that the latest meeting of the Democratic Renewal Scrutiny Panel had been themed on crime and disorder and considered:-

- Police Reform and Social Responsibility Bill
- Rotherham Victim Support
- National Indicator Set and Fear/Perceptions of Crime : Current Situation
- Partners and Communities Together (PACT) Meetings
- Procurement Strategy : Red Status Actions

A special meeting of the Panel had been arranged for 3rd February, 2011 to consider:

- scrutiny review of the Council's website
- the future of overview and scrutiny

(b) Councillor P. A. Russell reported that the latest meeting of the Sustainable Communities Scrutiny Panel had considered:

- adverse weather conditions and the effect on heating in Council properties
- crematorium services (including a visit to the crematorium)

(c) Councillor Whysall reported that the Regeneration Scrutiny Panel was awaiting the report on winter maintenance and that the next meeting was to be held at the Advanced Manufacturing Park.

(d) Councillor Jack reported that the next meeting of the Adult Services and Health Scrutiny Panel would focus on health training

(e) Councillor G. A. Russell reported that the latest meeting of the Children and Young People's Services Scrutiny Panel had considered:-

- support for school governors
- education maintenance allowance
- Children and Young People's Services performance indicators : quarter 2
- Children and Young People's Services Notice to Improve : progress and exceptions
- Work programme

#### **119. CALL-IN ISSUES**

There were no formal call-in requests.

**CABINET MEMBER FOR TOWN CENTRES  
10th January, 2011**

Present:- Councillor R. S. Russell (in the Chair); Councillors Ali and Swift.

An apology for absence was received from Councillor Tweed.

**L32. BOOTS FOUNTAIN**

Further to Minute No. 12 of the meeting of the Cabinet Member for Town Centres held on 20<sup>th</sup> September, 2010, consideration was given to a report, presented by the Principal Engineer, relating to the future of the Boots Fountain.

It was explained that the fountain at the junction of Howard Street and Effingham Street, known as the Boots fountain, was in need of repair. It attracted litter and some members of the public had taken to swimming in it during hot weather. Also Yorkshire Water had issued the Council with a notice under Section 75 of the Water Industry Act to repair a leak in the water supply.

Consideration was therefore given to a proposal to remove the fountain and to pave the area it previously covered. It was explained that the paving would blend in with existing surrounding paving and that the existing benches could be re-used and re-positioned. This would enable the area to be used as a small town centre events area.

Those present discussed the proposed footprint for this area (as illustrated on Drawing No. 123/M166 appended to the submitted report), and considered the principle of the proposals and shape of the resulting area.

Reference was made to the following-

- importance of the ease of cleansing and maintaining this area, including looking after the trees
- securing the removable seating
- opening up the entrance to the indoor market and to increase town centre footfall
- litter problem in this area
- location of fast food take aways

Resolved:- That, subject to further discussion between relevant officers and subsequent agreement of the Cabinet Member for Town Centres in respect of the location of the seating, the existing fountain be removed and the affected area re-paved.

**CABINET MEMBER FOR TOWN CENTRES**  
**24th January, 2011**

Present:- Councillor R. S. Russell (in the Chair); Councillors Ali and Swift.

**L33. RIVAL MARKET APPLICATION**

Consideration was given to a report, presented by the Markets General Manager, relating to the receipt of an application from a private market operator requesting permission to hold craft markets in Rotherham Borough.

The requested dates and venues were detailed in the submitted report. It was pointed out that some of these conflicted with other currently planned markets. It was also considered the proposed markets were not being run on a charitable basis.

Reference was made to the Market Franchise Rights held by the Council and the need to protect existing markets and licensed markets. Reference was also made to the obligation on the Council to use its best endeavours to prevent the establishment of rival markets within its area. It was noted that a letter of objection to the holding of craft markets in Wentworth had previously been received from the licensed operator of the Garden Centre Farmers' and craft market.

Resolved:- (1) That the request to hold markets be refused.

(2) That when considering the renewal of the licences to Wales Parish Council and to Wentworth Garden Centre, the Markets General Manager in conjunction with Legal Services review the terms of the licences to ensure that they are protected.

**THE CABINET MEMBER AUTHORISED CONSIDERATION OF THE FOLLOWING EXTRA, URGENT ITEM IN ORDER TO EXPEDITE THE MATTER REFERRED TO:-**

**L34. TOWN CENTRE PITCHES**

Further to Minute No. 32 of the meeting of the Cabinet Member for Town Centres held on 10<sup>th</sup> January, 2011, consideration was given to a report, submitted by the Retail Investment Manager, recommending temporary revisions to the current policy relating to pitches located at Market Square and Effingham Square.

Appendix 1 to the submitted report identified the location of designated pitches round the town centre.

In light of the proposed physical improvements to the area currently occupied by the Boots Fountain, consideration was given to offering Pitch 5 to the current trader on Pitch 1. The reasons for this proposal were explained in detail and it was pointed out that food trading from Pitch 5 would necessitate consultation with surrounding businesses, and any objections received would need to be considered by the Cabinet Member.

It was also pointed out that alternative vacant premises around the market area were also available.

Reference was also made to the intended review of the future provision of permanent food pitches in the town centre.

Resolved:- (1) That, notwithstanding any objections received, food use be temporarily permitted at Pitch 5 for a period of 12 weeks to accommodate the relocation of the existing mobile catering vehicle.

(2) That a review of the permanent provision of town centre pitches for sale of food be undertaken and a further associated report be brought to a future meeting of the Cabinet Member in due course.

(3) That an update be provided for the next meeting of the Cabinet Member.

**CABINET MEMBER FOR REGENERATION AND ENVIRONMENT  
10th January, 2011**

Present:- Councillor Smith (in the Chair); Councillors Walker (Senior Adviser), Pickering and Swift.

An apology for absence was received from Councillor Dodson.

**THE CABINET MEMBER AUTHORISED CONSIDERATION OF THE FOLLOWING EXTRA, URGENT ITEM IN ORDER FOR PLACES TO BE BOOKED PROMPTLY:-**

**G88. CONFERENCES/SEMINARS**

Consideration was given to attendance at the following:-

Association of Public Service Excellence – annual meeting – 19<sup>th</sup> and 20<sup>th</sup> January, 2011 – Edinburgh

Resolved:- That approval be given for the attendance of two Councillors.

**G89. MINUTES OF A MEETING OF THE LOCAL DEVELOPMENT FRAMEWORK MEMBERS' STEERING GROUP HELD ON 10TH DECEMBER, 2010**

Consideration was given to the minutes of the meeting of the Local Development Framework Members' Steering Group held on 10<sup>th</sup> December, 2010.

Resolved:- That the contents of the minutes, and progress to date, be noted.

**G90. REPORT RE: OPENING OF E-TENDERS**

Resolved:- That the action of the Cabinet Member on 13<sup>th</sup> December, 2010 in opening e-tenders for the following be recorded:-

- Streetpride - Landscaping

**G91. PROPOSED PEDESTRIAN CROSSING ON WORKSOP ROAD**

Consideration was given to a report, presented by the Senior Engineer, relating to receipt of an objection to the proposed pedestrian refuge on Worksop Road near its junction with Manvers Road.

The Cabinet Member referred to his visit to this location and drew attention to the narrowness of the footway and potential difficulties for anyone using a wheelchair or pushchair.

Resolved:- That, in view of the comments now made, consideration of this item be deferred pending further investigation.

**G92. LOCAL TRANSPORT CAPITAL PROGRAMME 2010/11 - PROGRESS**

Consideration was given to a report, presented by the Senior Engineer, detailing progress made on delivering the Local Transport Plan (LTP) capital programme for 2010/2011.

The report set out progress in respect of both local and strategic schemes funded from the LTP.

Reference was drawn to:-

- in year cut and funding allocations 2010/2011
- 50% of budget claimed as complete or work in progress
- Mushroom roundabout – delays due to weather in December
- deleted schemes:- Doncaster Road/Oldgate Lane; Grafton Bridge; St. Bede's pedestrian crossing
- additional project:- traffic light controlled pedestrian crossing on A633 Rawmarsh Hill
- funding for strategic schemes

Those present raised and discussed the following:-

- progress of the A57 major scheme bid
- London Way
- Main Street and Alexander Road, Swallownest
- December's weather conditions and resulting potholes
- Design, planning and delivery of schemes, together with maintenance issues
- East Herringthorpe to Dalton walking scheme
- composition of the budget for the programme and the cessation of various funding streams (e.g. Objective 1)
- South Yorkshire Road Safety and Camera Partnership
- the funding of free travel for school children in Barnsley
- reliability and punctuality issues regarding bus services in the South of the borough
- A57 – various issues/locations along this route
- Treeton crossroads and traffic congestion
- traffic using Highfield Spring Lane, Catcliffe and the need for the Waverley link road

Resolved:- That the progress made to date on delivering the Local Transport Plan Capital Programme for 2010/2011 be noted.

**CABINET MEMBER FOR REGENERATION AND ENVIRONMENT  
24th January, 2011**

Present:- Councillor Smith (in the Chair); Councillors Walker (Senior Adviser) , Pickering and Swift.

An apology for absence was received from Councillor Dodson .

**G93. MINUTES OF A MEETING OF THE CHESTERFIELD CANAL PARTNERSHIP EXECUTIVE STEERING GROUP HELD ON 28TH OCTOBER, 2010**

Consideration was given to the minutes of a meeting of the Chesterfield Canal Partnership Executive Steering Group held on 28<sup>th</sup> October, 2010.

Resolved:- That the contents of the minutes be noted.

**G94. CONFERENCES/SEMINARS**

Consideration was given to attendance at the following:-

- UK Business Incubation 12<sup>th</sup> Annual Conference – 23<sup>rd</sup> – 24<sup>th</sup> March, 2011 – Manchester

Resolved:- (1) That approval be given for the attendance of the Cabinet Member for Regeneration and Environment and the Director of Planning and Regeneration.

- The New Planning System – 23<sup>rd</sup> March, 2011 – London

Resolved:- (2) That approval be given for the attendance of the Chair and Vice-Chair of the Planning Board (or substitutes).

**G95. REQUEST FOR THE PROVISION OF A SCHOOL CROSSING PATROL SERVING KIVETON PARK INFANT SCHOOL**

Consideration was given to a report, presented by the Customer Services Manager, relating to a request, in accordance with the national recommended criteria, for the provision of a school crossing patrol site serving Kiveton Park Infant School.

It was explained that following receipt of the request the site was assessed in November 2010, against the national recommended criteria for the establishment of crossing patrol sites. It was reported that the results indicated that the site met the criteria for the provision of a school crossing patrol site.

It was pointed out that a zebra crossing was already sited on Station Road where it is proposed the school crossing patrol would operate from.

Funding for the post would be met via redistribution of funds from within the Facilities Services revenue budget, due to the introduction of a pelican crossing on an existing school crossing patrol point. Reference was made to the hours of operation of the patrol at the site and to the recruitment process.

Resolved:- (1) That the request for the provision of a school crossing patrol serving Kiveton Park Infant School in accordance with the national recommended criteria be noted.

(2) That the source of funding for the post be noted.

#### **G96. ROTHERHAM LOCAL SITE SYSTEM**

Consideration was given to a report, presented by the Countryside Planning Assistant and the Ecologist, seeking approval of an update of the list of Local Wildlife Sites and Regionally Important Geological Sites in Rotherham.

It was pointed out that this information would form part of the environmental evidence base for the Local Development Framework and be used in the determination of relevant planning applications.

It was explained that the setting up of the Local Wildlife Site System also included responsibility for site additions and amendments generated by proposals from landowners and members of groups represented on the Local Wildlife Sites Panel. The proposal of 3 additional sites which met Local Wildlife Site qualifying criteria was reported. Also a number of minor changes and revised boundaries were proposed. A summary was attached to the submitted report at Appendix 1

It was explained that Forward Planning had commissioned a geological survey and this work had identified 3 new additional sites and proposed boundary changes for many of the existing Regionally Important Geological Sites. Appendix 3 gave an update of the Regionally Important Geological Sites. Appendix 2, Table 1 set out the selection criteria and Appendix 2, Table 2 set out the Rotherham boundary methodology.

Members present commented that it would be helpful to include district and postcode information.

It was confirmed that the cost of the geological survey work had been met by the Local Development Framework budget.

Resolved:- (1) That the Rotherham Local Wildlife Sites 2010 boundaries (as shown in Appendix 1 to the submitted report) be accepted.

(2) That approval be given to proceed with the integration of the Local Wildlife Sites 2010 boundaries into the preparation of the Local Development Framework and in the determination of relevant planning applications.

(3) That the Regionally Important Geological Sites 2010 boundaries (as show in Appendix 3 to the submitted report) be accepted.

(4) That approval be given to proceed with the integration of the Regionally Important Geological Sites 2010 boundaries into the preparation of the Local Development Framework and in the determination of relevant planning applications.

**THE CABINET MEMBER AUTHORISED CONSIDERATION OF THE FOLLOWING EXTRA, URGENT ITEM IN ORDER TO EXPEDITE THE MATTER REFERRED TO:-****G97. A57 WORKSOP ROAD / SHEFFIELD ROAD IMPROVEMENT M1 JUNCTION 31 TO TODWICK CROSSROADS**

Further to Minute No. C134 of the meeting of the Cabinet, consideration was given to a report, presented by the Transportation Unit Manager, outlining the current position relating to the A57 Worksop Road / Sheffield Road Major Scheme, the Department for Transport's (DfT) review of the 'best and final offers', and the subsequent request from the DfT to reduce their contribution towards the scheme.

The report sought to gain Cabinet Member's support to use Local Transport Plan Integrated Transport capital funding and Maintenance allocations and to increase the Council's local contribution and to confirm with the DfT continued support for the scheme.

A summary of the background to the scheme was given. Reference was made to the previous funding arrangements for the scheme and the decision by the coalition Government to abolish Regional Development Agencies which had meant that funding from Yorkshire Forward was no longer available.

It was explained that the 'best and final offer' approved by Cabinet and submitted to the DfT allowed for a reduction in scope which included the retention of a dual carriageway scheme designed for a 50mph speed limit including an at grade signalised crossing to replace the subway at a total scheme cost of £14.7m. The offer sought a £12.7m contribution from the DfT and included a £2.0m local contribution from the Council's Capital Programme.

The amended scheme therefore removed the funding gap created by the lack of Yorkshire Forward funding and reduced the DfT contribution from around £12.8m to £12.7m.

However, it was now reported that the DfT had suggested that the A57 (M1 to Todwick Crossroads) Major Scheme was unlikely to receive continued support from the DfT unless their contribution was reduced by a further £900,000.

In order to reduce the DfT contribution by a further £900,000 either the cost of the scheme would have to reduce; the local contribution would have to increase; or a combination of the two.

Whilst the report to Cabinet indicated that further cost savings may be achievable at the time the scheme is put out to tender, at present these costs had not been quantified. It was therefore considered that in order to confirm the Council's continued support of the scheme that additional funding should be identified.

Consideration was therefore given to identifying £900,000 of additional funding from LTP Integrated Transport capital funding and future Maintenance allocations as a contribution towards the A57 Major Scheme. It was anticipated that the additional funding would be required in 2013/14.

This would increase the Council's Local Contribution to £2,900,000 thereby reducing the DfT contribution to £11,800,000.

Reference was made to the following:-

- potential savings to be achieved as the scheme was designed and tendered for
- planning permission and anticipated public inquiry
- risk assessment and contingencies
- likely scheme commencement date
- speed limits between M1 (J31) and Anston

Resolved:- (1) That approval be given to increase the Council's local contribution towards the A57 (M1 to Todwick Crossroads) Major Scheme from £2,000,000 to £2,900,000 using £900,000 of Local Transport Plan Integrated Transport capital funding and Maintenance allocations, thereby reducing the DfT contribution towards the scheme from £12,700,000 to £11,800,000.

(2) That the agreement of the Mayor be sought to exempt this decision from the provisions of the call in procedure on the grounds that it is urgent as the DfT require notification of the Council's decision to increase the local contribution by 24th January 2011.

(DUE TO THE URGENCY OF THE ABOVE, THE APPROVAL OF THE MAYOR WAS SOUGHT TO EXEMPT THE MINUTE FROM THE PROVISIONS OF THE CALL-IN PROCESS. APPROVAL WAS GRANTED ON 24<sup>TH</sup> JANUARY, 2011)